

**El Monte Union High School District**  
**Assessment, Accountability, and Family Engagement Department**  
**District English Learner Advisory Committee (DELAC)**  
**April 17, 2025 – Board Room**  
**Minutes**

**DELAC Members present:**

Sandra Heredia – DELAC Representative (SEMHS)	Adriana Silva– DELAC Representative (EMHS)
Rocio Sandoval – DELAC Representative(AHS)	Grabriela Garcia – DELAC Representative (RHS)
Karina Castañon– DELAC Representative (MVHS)	Jessica Castañon– DELAC Representative(MVHS)
Linda Vallejo – Coordinator, English Learner Program (ELC)	

**DELAC Members Absent:**

Andrea Ramos – DELAC Representative (MVHS)	Maria Castillo – DELAC Representative (SEMHS)
Cristina Madrid – DELAC Representative (AHS)	Lluvia Cornelio – DELAC Representative (EMHS)
Beatriz Ponce – DELAC Representative (AHS)	Rosalía Sandoval – DELAC Representative (EMHS)

**Guests Present:**

Esthela Torres de Siegrist- Community Member

1. Welcome

Mrs. **Sandra Heredia (SEMHS)**, DELAC president, called the meeting to order at 5:03 pm with a total of (7) members present.

2. Approval of the agenda

Mrs. **Sandra Heredia (SEMHS)**, DELAC president, asked the members if they received the agenda for the meeting and moved to approve the agenda or provide suggested corrections.

**Motion:** Mrs. **Jessica Castañon (MVHS)** made the first motion to approve the agenda.

**Second:** Mrs. **Karina Castañon (MVHS)** seconded the motion.

**Vote:** 7 in favor, 0 against, 0 abstentions (7 members present)

3. Approval of the minutes for February 23, 2025

Mrs. **Sandra Heredia (SEMHS)**, DELAC president, asked the members to let her know if they noticed any discrepancies in the minutes. One correction was suggested by **Rocio Sandoval (AHS)**, Mrs. Sandoval identified the February DELAC meeting date to be incorrectly stated. Minutes reflected the February DELAC date scheduled for the 13th but should be corrected to reflect the 17th. She also noted, the February 17th meeting was later cancelled.

**Motion:** Mrs. **Rocio Sandoval (AHS)** made the first motion to approve the minutes.

**Second:** Mrs. **Gabriela Garcia (RHS)** seconded the motion.

**Vote:** 6 in favor, 0 against, 1 abstention (7 members present)

4. Development of an EL Masterplan [I-EL 2.1(a)]-Reclassification of English learners with an IEP

Ms. **Linda Vallejo (ELC)** reviewed the process of reclassification for English Learners with an Individualized Learning Plan (IEP). There are three pathways for students with IEPs to reclassify with a few variations. Ms. **Linda Vallejo (ELC)** reviewed the three pathways and the reclassification criteria in detail with Mrs. **Sandra Heredia (SEMHS)**, DELAC president. The reclassification criteria consist of four steps and they are: English proficiency, teacher evaluation, parent consultation, and achievement of basic skills. All three pathways are similar to the English Learner reclassification process without an IEP, but the ELPAC and CAASPP assessments are different. The committee was asked if they had any additional questions or suggestions to this process.

5. Conducting an LEA-wide needs assessment on a school-by-school basis. [I-EL 2.1(b)]

Ms. **Linda Vallejo (ELC)** reviewed last year's percentages of English learners district-wide per CALPADS, and for each school. The three groups are that of newcomer students, students at risk of becoming long-term English Learners (LTEL), and Long-term English learners. The students with the largest percentage are that

of newcomers and LTELs. All English Learners receive ongoing support and reclassified English Learners are monitored and receive appropriate support for four years after the reclassification date. This includes reviewing their grades in English and Math classes and providing help if needed through tutoring and the English Learner TOSA (teacher on special assignment). Each school site was provided a poster paper to write notes that reflect their understanding of the process and answer questions based on the presentation. Committee members also had the opportunity to contribute ideas on how to improve the support that is currently being provided with new ideas based on their experiences. The posters were displayed at the end of the meeting for school sites to share and take pictures to report back to their sites.

6. Compliance with applicable teacher and instructional aide requirements [I-EL 2.1(d)]

Mrs. **Linda Vallejo (ELC)** informed that teachers need to have a single subject credential to teach a subject in high school, issued by the state of California. This is a mandatory requirement that the district does an excellent job of monitoring and complying with. Teachers are also now required to have an understanding of best practices in teaching multilingual learners. Mrs. Linda Vallejo (ELC) asked the committee if they have any question or concerns regarding this requirement. There were no additional questions by the committee.

7. Site ELAC Reports

- Arroyo: Mrs. **Rocio Sandoval**, DELAC secretary, reported the most recent meeting took place on April 10. They reviewed the Single Plan for Student Achievement Goals. Reclassification rates were also shared and updated based on the current school year. The reclassification ceremony date was shared and certificates were presented after announcements to each committee member.
- El Monte: Mrs. **Adriana Silva** reported that the importance of reclassification was discussed specifically the levels needed to qualify for reclassification. Data from the CA Dashboard was reviewed as well as the State Seal of Biliteracy Requirements, which was a new topic for this year. Announcements were made including the future reclassification ceremony for students.
- Mountain View: Mrs. **Jessica Canstañon**, reported that at the committee reviewed data from the CA School Dashboard specifically on English Learners. The presentation focused on 1-1 support for these students and how it is provided. It was also shared how students can receive additional support. Announcements included the Dia de nino and everyone was welcome to attend on April 30th @11:30am.
- Rosemead: Mrs. **Gabriela García** reported that the tutor.com website was discussed and details were given. The results for English and NWEA mathematics were reviewed on the school California School Dashboard. She shared that academic progress monitoring continues by the school site and the EL TOSA. Details of the LCAP were discussed and a review of district progress was shared. The following topics were also covered in depth, AB 2121, College Requirements, and Reclassification Criteria. Student incentives were shared for events such as prom and senior activities.
- South El Monte: Mrs. **Sandra Heredia**, DELAC president, reported that during the April 2 meeting they reviewed the five goals of the 2024-2025 SEMHS SPSA Single Plan for Student Achievement. The SBAC exam results were also reviewed for the group of English Learners. The four criteria that follow the reclassification process were reviewed, and when students finish the process, they are reclassified as proficient English language learners. The SEMHS ELAC committee also reviewed the school attendance policy. Mrs. Heredia also shared that there has been improvement shown in attendance at their school.

8. Announcements

Mrs. **Sandra Heredia (SEMHS)** DELAC President reported the following information:

- a) The parent/volunteer Recognition luncheon will be on Thursday, May 15 at 11:30 am at the Grace Black Auditorium
- b) The next DELAC meeting will be May 29, 2025.

9. Meeting Evaluation

Mrs. **Sandra Heredia (SEMHS)**, DELAC President, reminded members to fill out the form and turn it in at the end of the meeting.

10. DELAC Report Form

Mrs. **Sandra Heredia (SEMHS)**, DELAC President, reminded members to fill out the form to take the DELAC report to their next ELAC meeting.

11. Adjournment

Mrs. **Sandra Heredia (SEMHS)**, DELAC president, asked for a motion to adjourn the meeting.

**Motion:** Mrs. **Jessica Castañon (MVHS)**, DELAC vice president, made the first motion to adjourn the April 17 meeting at 6:20pm.

**Second:** Mrs. **Adriana Silva (EMHS)** seconded the motion.

**Vote:** 7 in favor, 0 against, 0 abstentions (7 members present)

The meeting adjourned at 6:21pm.